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**Board of Commissioners:**

Jeremy Bishop  
C. Lester Domingos  
Linda Dukelow  
Greg Garcia  
Brian Griffith

March 19, 2020

**NOTICE:**

The regular March meeting of the Board of Commissioners of the Housing Authority of the City of Pasco and Franklin County will be held at 4:00 p.m., Thursday, March 26, 2020, at the Housing Authority's administration office, 2505 W. Lewis Street, Pasco. Due to the COVID-19 outbreak, social distancing protocols will be in place. Staff attendance will be limited and the commissioners will participate via conference call over speaker phone. Should members of the public attend, social distancing protocols will apply to them, as well.

Sincerely,

  
Kathy Jones, PHM  
Executive Director

Distribution via e-mail:

Ken Diamond, Winterbauer & Diamond  
Jon Seitz, Lyon, Weigand & Gustafson  
Northwest Justice Project  
Clint Didier, Franklin County Commissioner  
Bob Koch, Franklin County Commissioner  
Brad Peck, Franklin County Commissioner  
Karin Milham, Clerk to the Board of County Commissioners  
Rick White, Community Development, City of Pasco  
Angie Pitman, Community Development, City of Pasco  
Krystle Shanks, Community Development, City of Pasco, for City website inclusion  
Danielle Surkatty, Yakindo Web Design, for HACPFC website inclusion  
Housing Authority Board of Commissioners  
HACPFC Tenant Council (USPS Delivery)

**TENTATIVE AGENDA  
BOARD OF COMMISSIONERS REGULAR MEETING  
HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY  
March 26, 2020 4:00 p.m.**

**1. CALL TO ORDER**

**2. COMMISSIONER ROLL CALL**

**3. APPROVAL OF AGENDA**

**MOTION: “Mr. Chair, I move to approve today’s agenda as presented by staff.”**

**4. CONSENT AGENDA:** The Board shall be authorized to act on matters which the Chairperson designates to be placed on a consent agenda where it is believed that no Board, staff or public discussion is desired, necessary or appropriate. Items placed on the consent agenda may be acted upon without discussion, either individually or as a group, after the Chairperson first announces that items will be enacted without discussion unless a specific request is made by a Board Member present or in advance by an interested member of the public.

- (a) Approval of Minutes dated January 30, 2020
- (b) Approval of Checks for January and February 2020
- (c) Financials and Occupancy Report
- (d) Approval of bad debt write offs for rent, utility billing, and miscellaneous in the amount of \$2,910.75 and, of that amount, \$2,910.75, will be turned over for collection plus the collection processing fees.

**5. NEW BUSINESS**

- (a) Resolution #19/20-977 Regarding Potential Emergency Measures and Contingency Plans in Response to Novel Corona Virus 2019

**MOTION: “Mr. Chair, I move to adopt Resolution #19/20-977, as prepared by staff.”**

- (b) Resolution #19/20-978 PHA Certifications of Compliance with the PHA Plan and Related Regulations Including Required Civil Rights Certifications

**MOTION: “Mr. Chair, I move to adopt Resolution #19/20-978, as prepared by staff.”**

- (c) Motions arising from board discussion of previous motions or discussion
- (d) Urgent matters not included in the agenda due to lack of time

**6. ADJOURNMENT**

***This meeting site is barrier free. Those requiring special accommodation should contact Lisa Richwine at (509) 547-3581, ext. 12. The Board reserves the right to alter the order of agenda.***